

Chris Hefner

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Objective

- Use the skills I have obtained through my previous work experience and educational background to increase the overall productivity, creativity, and efficiency of my employer.

Education

Bowling Green State University, Bowling Green, OH – 8/2007 to 12/2011

- Graduated with a Bachelor of Science in Business Administration
Specialization: Marketing /Visual Communication Technology (Video/Photography/Web Design)

Owens Community College, Toledo, OH – 8/2001 to 5/2004

- Industrial Mechanic Certificate

Experience

IAC - Wauseon, OH: Materials Specialist – 8/2014 - Present

- Monitoring inventory levels of 200 different components daily = Exceeding \$2 Million of raw materials
- Truck Routing management – Cancelling and adding trucks
- Researching inventory losses and packing slip discrepancies
- Finding trends in inventory ordering/planning parameters to maximize cost savings while maintaining proper inventory levels.
- Inventory Management for K2XX Interior Door Panels program (GM Trucks)

Best Buy - Perrysburg, OH: Asset Protection/Inventory/Merchandising Specialist/ SWAT – 8/2007 to 5/2013

- Conducted stock counts, researched missing items, and posted Inventory Adjustments
- Accountable for the entire stores inventory accuracy (\$25 variance first year PI)
- Maintaining inventory through controlling the loss or theft of products
- Assure products are displayed appropriately in their proper sections

Home Business Group Sales Associate – 5/2013 to 8/2014

- Providing customers with solutions to their needs
- Informing customers with product knowledge
- Whale Club (\$10,000 worth of sales in one day)

Bowling Green State University, Bowling Green, OH: Peer Facilitator - Fall 2009 & 2010

- Conducted class presentations
- Engaged students in class lectures
- Graded Quizzes
- Informed students about university resources

Lear Corporation - Wauseon, OH: Group Leader – 9/2000 to 6/2007

- Maintaining constant production in a fast paced manufacturing facility
- Operating fork trucks to load and unload trailers, stocking lines with necessary material and supplies
- Assembling interior automotive components through the use of hand tools and industrial presses

Skills

- Leadership skills acquired through previous occupations
- Self-motivated/ Time management
- Team work
- Proficient in Microsoft Office (Word, Excel, Powerpoint)
- Experience with Final Cut Pro, Adobe Creative Suite (Illustrator, Photoshop, Flash)
- HTML5/CSS3/jQuery/Wordpress/Bootstrap experience